

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)
MINUTES OF THURSDAY, JUNE 23, 2005

Mayor and Council Chambers
255 West Alameda, 1st Floor
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:07 pm.

Members Present

Johanna Dinan	Richard Krone
Deb Turner, Chair	Jan Gordley
Don Windmiller	Eddie Escalante
Joe Higgins	Chuck Josephson
Britton Dornquast	Les Gin
Katharine Kent	

Members Absent/Excused

Leonard Gulotta	Kendall Morgan
Diane Castro	Eva Macias

Others Present

Lorraine Hernandez – City Council Ward 2	Jacci Barreras, Chestnut Construction
Ellen Hitchings – Finance	Bill Dorgan, Dorgan and Associates
Kathy Maish – Finance	Annabelle Quihuis, Pima County
Jane McCollum – Marshall Foundation	Rene Gastellum, Pima County

2. Approval of the May 19, 2005 minutes. Unanimously approved and accepted.

3. Chairperson Report:

- Reminder that 12 members need to be present for a 2/3 majority to elect new members and to approve By-Laws at the July 28th meeting.
- Email for SBC – small.business@tucsonaz.gov
- The SBC website is up and running. The address is: www.tucsonaz.gov/Finance/SBC.html
- Don Windmiller has created the newsletter for August to be mailed with billings in mid-September. It will be updated monthly. Contact Don with ideas to include.
- The Sign Code Task Force hearing will be held on June 28th at 5:30 pm.
- Small Business Week – Breakfast at Awards held June 29th at 7:00 am.
- Minority Enterprise Development Week starts September 16. Nominations are needed for Minority Construction Firm, Minority Exporter of the Year, Minority Manufacturer, Minority Retailer, Minority Service Firm, Minority Supplier/Distributor Firm, and Minority Technology Firm. On-Line nomination forms are available.
- TREO reception for the Chief Executive Officer final candidates being held June 23, 5:00-6:30.

4. Business License Tax and Fees – Discussion/Action
 - A draft of the final proposal letter to Mayor and Council will be prepared for SBC approval at the next meeting.
 - Members asked that information regarding recommendations be sent to commission members before the 7/28 meeting.
 - Presentation will be made to the Metropolitan Tucson Chamber of Commerce's Board of Directors meeting on July 18.
5. Business Cards – Discussion/Action

Group unanimously approved and accepted to have each individual member's printed name will appear on the Business Card, along with staff support's name and phone number and SBC web address.
6. Nominations for New Officers – Discussion/Action

Motion to nominate Joanna Dinan for Chairman, and Don Windmiller for Vice Chair was unanimously approved and accepted.
7. SBC Resolution and By-Laws – Discussion/Action

Final packet containing resolution and by-laws was distributed. to SBC board members. The Good Government Committee and the City Attorney's office reviewed the resolution and by-laws. Resolution and by-laws were unanimously approved for vote on July 28th.
8. University of Arizona Small Business Advisory Committee, Joanna Dinan – Discussion
 - Procurement practices at the University of Arizona were discussed.
 - Jane McCollum, Marshall Foundation, spoke regarding the Mandatory Food Program.
9. Palo Verde/Dodge Construction Update – Discussion

Annabelle Quihuis and Rene Gastellum discussed Pima County's policies for construction projects. A video regarding the Palo Verde Overpass construction was shown.
10. Call to the Audience

No response.
11. Future Agenda Items
 - City Manager, Mike Hein. Address November Election and Home Rule.
 - Vote on New Officers/Resolution/By-laws
 - Sign Code Regulation
 - Business License Task Force
 - TREO Update
 - Newsletter
 - Review/Update 17 Steps Information
 - Update of the City's Business Assistance Program
 - Regional Transportation Authority
 - ADOT – impact of construction on small businesses – I-10 Project
 - Corporation Commission's New Environmental Standards Portfolio--August
 - Energy issues – SWG and TEP--August
12. Adjournment

Meeting was adjourned at 6:04 pm.